

MONTCLAIR PUBLIC SCHOOLS

22 VALLEY ROAD ~ MONTCLAIR, NEW JERSEY 07042

WWW.MONTCLAIR.K12.NJ.US

RE: Gifted & Talented Education - Appeals Process

FINAL - MPS Appeals Process Information

Any parent/guardian/student wishing to appeal the decision of the student's School Selection Committee may submit an appeal letter to the committee within two weeks of receiving the initial decision. Formal written appeals may be sent via email or mailed to the school. The intention of the appeals process is to allow for additional information to be shared which would support further consideration toward the most appropriate course of action regarding the student.

The appeal letter should include:

- Student Name
- School and Grade
- Homeroom Teacher
- Parent/Guardian(s) Name
- Parent/Guardian email address
- Address and Telephone Number

The content of the letter must include:

- Detailed rationale and specific reasons that you believe a child's recommendation should be reviewed by the Student Support Committee